

- Payment for courses must follow the payment plan as outlined in the *Payment Schedule*.
- Payments for accredited tuition by the student must not exceed \$1,500 in advance at any one time.
- Payment for materials must be made prior to or on the first day of training and are in excess of the tuition fee herein discussed.

### DEPOSITS

- \$100 deposit for courses under \$1,000.
- \$200 deposit for courses over \$1,000.

### PAYMENTS

- A payment plan will be agreed upon with the National RTO Manager so that the outstanding balance is paid for in full prior to completion.
- Students are to make payments according to this payment plan.
- Students will be issued with receipts upon any payment and will receive statements on a monthly basis.
- Payment can be made by Credit Card, EFTPOS, Cheque, Money Order, Cash or Direct Deposit

### SUNDRY FEES

- EFTPOS transactions on a Savings or Cheque account attract a fee as listed in the [Schedule of Sundry Fees](#) at item (9) and as may be updated from time to time.
- Credit card transactions attract a fee as listed in the [Schedule of Sundry Fees](#) at item (10) and as may be updated from time to time.

### LATE PAYMENT

- Failure to following the payment schedule according to the Payment Schedule may incur an administration fee as listed in the [Schedule of Sundry Fees](#) at item (8) and as may be updated from time to time.
- WISE training reserves the right to charge interest for accounts which remain outstanding beyond the period covered by the *Payment Schedule*. The interest applicable is 10.0% or the current overdraft rate of interest charged by the Commonwealth Bank of Australia as at the date that the debt falls due whichever is the lesser.

### NON-PAYMENT OF FEES

For these purposes, non-payment is where the instalment payment due exceeds 14 days.

Students are advised to contact the National RTO Manager if they are having problems keeping to the payment schedule as stated in the Payment Schedule.

- Non-payment of tuition fees may result in the student being withdrawn from training.